
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 13th January 2021 via a remote meeting using Zoom

Commenced: 7.00pm

Concluded: 8.40pm

Present: Cllr Stephen Verrill (Chairman)

Cllr Tony Garnett

Cllr George Ayliffe

Cllr Brown – Harrogate Borough Council

Cllr Harrison – North Yorkshire County Council

Clerk: Rebecca Crabtree

2021/071 Introduction from the Chairman

Cllr Verrill welcomed all to the meeting.

2021/072 To receive apologies and approve reasons for absence

All councillors were present.

2021/073 Declarations of interest

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications of dispensation

None received

2021/074 To confirm the minutes of the meeting held on 16th December 2020 as a true and correct record

Resolved that the minutes from the meeting held on 16th December 2020 be approved as a true and accurate record and will be signed by Cllr Verrill after the meeting.

2021/075 To receive a report from Cllr Harrison from North Yorkshire County Council

Cllr Harrison gave the following updates:

- HBC and NYCC have now submitted their bids for the Local Government Reorganisation. HBC has proposed for an East and West model of two unitary councils including York. NYCC has proposed to merge all North Yorkshire Councils into one unitary council and York to remain separate. The Government are now looking at the proposal and will hold a public consultation shortly. The elections may be affected.
- There has been a significant number of COVID-19 outbreaks in the area and NYCC is still operating a seven-day week to help the NHS during the pandemic.
- It was noted the Highways Department have been investigating installing a chicane on Knaresborough Road as there was a number of issues with the positioning of the island, and the fact it would have to accommodate farm vehicles. Cllr Harrison confirmed that they have now agreed the installation and they will be marking out the island next week. The chicane would be the responsibility of NYCC if it ever needed repairing.
- Cllr Harrison was made aware that the Clerk had been contacted by a resident about 20mph speed limits in the village and Cllr Harrison is going to send the Clerk the policy regarding this.
- Cllr Harrison confirmed that NYCC only install kerb stones if there is a requirement for them.

2021/076 To receive a report from Cllr Brown from Harrogate Borough Council

Cllr Brown gave the following report:

- Most HBC members of staff are working remotely at present.

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- HBC is to propose a £5 increase in council tax next year.
- Cllr Brown has raised his concerns to authorities about the lack of vaccination sites in the area and he has been told that local GP's will be doing it.

2021/077 Financial matters:

a) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison (See Appendix 1)

b) To approve the proposed budget for 2021-2022

Resolved to approve the budget for 2021-2022

c) To consider and agree the precept request for 2021-2022

Resolved that all Cllr's agreed that the Precept would remain the same at £20.84 per Band D Household

2021/078 To receive an update on the following ongoing issues and decide upon further action where necessary:

a) To receive an update on the new developments on Knaresborough Road

Cllr Garnett confirmed that the Alpha Homes application was due to be submitted shortly to HBC and until then the Parish Council is unable to move forward with it.

It was noted by Cllr Verrill that there is also the possible planning development application at BM3.

Resolved that the Clerk will contact Kebbell Homes to make further enquiries.

b) To receive an update on the traffic calming measures on Knaresborough Road and other highway issues

See item 2021/075.

The crossroads was discussed and this will be included on the next agenda for further discussion.

c) To consider the recent Public Consultation meeting on the Lamb and Flag planning application and agree necessary action

Cllr Garnett gave an update about the Lamb and Flag application which includes the following:

- The Parish Council was contacted to see if it wished to purchase the Lamb and Flag. The Parish Council discussed this at a meeting and all agreed that they would respond requesting that the agent completes a Public Consultation to seek the views of the residents. The agent provided information which was uploaded to the Parish Council website and BM Today. The resident's comments were sent direct to the Agent and therefore, the PC were unaware of the resident's reactions to the application.
- The Parish Council resolved at the December Full Council Meeting to hold a Public Consultation that would be held on 6th January, request residents to email the Clerk with their comments and contact HBC for an extension to comment on the application which was agreed.
- Over twenty residents attended the Public Consultation and the PC received over ten emails. There was a considerable diversity of views.
- It was noted that a Community Asset application could be a possibility but this would require more support.
- A number of residents supported either the pub to remain or for it to become another asset such as a café or shop.
- A number of residents supported the application.
- The HP8 policy was discussed which would require the agent to provide certain marketing information about the Lamb and Flag.
- Cllr Garnett explained the options that the PC need to consider when submitting its comments which includes an option to neither object to or support the application but wishes to make comments or seek safeguards that the PC sets out.
- It was made clear by the councillors that they would need support by the residents as there are only three councillors at present.

Cllr Ayliffe said he was disappointed with the number of residents that had made their views clear and feels the Lamb and Flag is a valuable asset to the village. He also felt the front of the building must remain the same.

Cllr Brown agreed that the HP8 policy needs investigating and confirmed that Councillors can request that the application is to be referred to the Planning Committee via him.

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Cllr Verrill felt that there should have been two applications so that the Lamb and Flag was considered separately to the rear dwelling proposals.

Resolved that the Parish Council neither objects to or supports the application and will prepare comments that outlines the views of the residents and the councillors. The PC will also request that further time is approved by HBC to allow the PC to investigate further options for the premises.

The Clerk will contact the Planning Department and request the exact deadline date for comments and will publish this to make residents aware.

2021/079 Matters requested by councillors

a) To consider the Boroughbridge Road Flood Defence and agree any necessary action (GA)

Cllr Ayliffe raised that one of the wooden posts is rotten.

Resolved that Cllr Garnett will repair this and other posts he is aware of that are in need of repair.

2021/080 To consider any correspondence received and agree any necessary action

a) To consider a request to install a memorial bench

Resolved that the Cllr's agree to install a memorial bench and the Clerk will respond to the enquiry explaining the cost implications and send the Memorial Bench Policy.

b) To note the latest Police report

The Clerk confirmed that she will now receive a Police Report in advance of a PC meeting. The report was noted.

2021/081 To consider the following planning applications:

Application No.	Address	Proposal	Comments
UNKNOWN	Knaresborough Road	Alpha Homes Development	The application had not been submitted and therefore, the PC were unable to comment.
20/04839/DVCON	The Red House Moor Road	Application to vary condition 2 (approved drawings) of permission 20/00402/FUL - Demolition of dwelling; Erection of dwelling with alterations to access and associated hardstanding and landscaping works.	No comment
20/04921/TPO	The Copse, Hungate	Crown lift 1 no. Yew tree to give clearance of 5.2m over the highway and clearance from phone lines by 0.5m of Tree Preservation Order No. 04/1970.	No comment

2021/082 To notify the clerk of matters for inclusion on the agenda at the next meeting

- Flooding issues

2021/083 To confirm that the next Full Council meeting is to be held on Wednesday 17th February 2021

Resolved that the next meeting is to be held on 13th January 2021 via Zoom.

2021/084 Public participation

10 residents were present.

The Public Participation session was held before and after the meeting to give residents chance to speak before the councillors considered the Lamb and Flag application.

- Three residents raised their concerns about the Lamb and Flag application

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- One resident queried whose responsibility it is to install the flood signs. The Clerk said she would contact the Highways Department.

Appendix 1

Bank Reconciliation

Prepared by: Rebecca Crabtree, Responsible Finance Officer

Date prepared: 7th January 2021

Balance as per bank statements 19th December 2020

BANK STATEMENTS		
HSBC a/c ****9457 balance as at 19th December 2020	£11,983.91	
HSBC a/c ****2818 balance as at 19th December 2020	£2,130.56	
Total		£14,114.47
Unpresented cheques		
Closing balance per bank statements		£14,114.47
CASH BOOK		
Opening balance		£11,457.05
Income (Precept £8641, Bank interest £1.10 and Pinfold Rent £70)		£8,712.10
Payments to date		£6,054.68
Closing balance per cash book as at 19th December 2020		£14,114.47

Expenditure

Budget Heading	2020-2021 Budget	Current expenditure
Salary and related costs	£5,000.00	£2,913.63
Admin Costs ink Stationary	£200.00	£162.10
Grounds maintenance	£1,750.00	£834.21
Website	£250.00	0.00
Insurance	£700.00	£356.79
Room Hire	£150.00	0.00
Audit	£200.00	£175.00
Training	£300.00	0.00
Village Asset Maintenance	£2,000.00	£611.85
Sandbags and gritting	£120.00	£69.86
Membership/Subscriptions	£450.00	£358.99
Beck cleaning	£150.00	0.00
Festive costs	£500.00	£246.26

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Newsletter	£150.00	0.00
Grants	£800.00	0.00
S137	£20.00	£16.00
VAT	£0.00	£309.99
Total	£12,740.00	£6054.68