
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 8th August 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 8.20pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ben Cairns

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

1920/071 Public Participation

The new church warden, S. Short, raised her concerns about the state of the burial ground. The Burial Ground Committee meeting is taking place on 3rd of September and she requested that Item 1920/081a is deferred until the September meeting. All Cllr's agreed to defer the item.

B. Upton offered to be on the grass cutting rota.

He raised his concerns about the new road markings after watching a number of cars not using them correctly and gave some statistics to support this.

After attending both parks in the village he noted that the gate on Knaresborough Road to the Play area did not close fully which is a safety issue for children. He made Cllr's aware that the two other gates opened in different directions.

Both play areas in the village have bird droppings on the swings. It was confirmed that the Parish Council will complete work on the Parish Council play area and would notify Harrogate Borough Council about the issues raised in the HBC play area.

A member of public asked why traffic calming measures was not on the July agenda and the Clerk confirmed that the July meeting was an Extraordinary meeting. He requested the Parish Council to look further into the possibility of a mini roundabout at the crossroads and locations for speed enforcement vehicles.

B. Upton requested that road kerbing is installed near Harvest View to stop cars parking there.

1920/072 To receive apologies and approve reasons for absence.

Apologies were received from Cllr M. Harrison.

1920/073 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

Cllr Verrill declared an interest in Item 14 and Cllr Ayliffe declared an interest in Item 11 (Hall Farm application).

1920/074 To receive, consider and decide upon any applications for dispensation.

None

1920/075 To confirm the minutes of the meeting on 8th July 2019 as a true and correct record.

Resolved: That the minutes from the meeting held on 8th July be approved as a true and accurate record and signed by Cllr Brown.

1920/076 To receive a report from Cllr Harrison from North Yorkshire County Council

None

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

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1920/077 To receive a report from Cllr Brown from Harrogate Borough Council

Cllr N. Brown gave an update which is as follows:

He has been supporting the objections for the Victoria Terrace and Hall Farm planning applications. The Local Plan is currently under consultation. Large development planning applications are being turned down because of this and Cllr N. Brown feels that there are good grounds for planning applications that are not in allocated sites to be refused.

A layman's planning guide is currently being prepared and will be given to Parish Councils.

He has been in contact with Sean Wright about commuted sums and has been told Sean will be posting out the information this week. A brief update of sums available was given.

He asked if there had been any issues with the waste collection changes. Members of the public present explained that there had been some problems but all confirmed that the issues have been resolved.

He asked if anyone had any issues contacting the Civic Centre as he has raised his concerns with Harrogate Borough Council after encountering problems himself. Members of the public explained that they have had problems contacting the Planning Department and they have either not been able to get through or they have been on hold a long time. If anyone receives poor customer service, Cllr N. Brown requested them to contact him.

The UCI bike race was discussed and the traffic issues. Cllr Cairns confirmed that there had been a timing issue with road works and water works which had added to the problems but this has now been resolved.

A member of the public raised a point that there are no suggestions for foul and water drainage on the local plan for the three allocated sites. Cllr Garnett confirmed that the Parish Council has raised this previously and it would be a priority.

1920/078 Matters arising from the minutes and the decision list

The Clerk confirmed that the contracted date the Village Hall and Playing Fields land was bought was 1st July 1999 and she is still looking into Kebbell Homes and the drainage information that a member of public requested at a previous meeting.

The Clerk confirmed that the Parish Council did not pay for 5 benches in 2016.

1920/079 Finance

a. To agree the schedule of payments and RFO report

Resolved: that the schedule of payments is approved and signed by Cllr Brown.

b. To approve the Clerks Timesheet for July 2019

Resolved: To approve the timesheet.

1920/080 To review and approve amendments to the following policies and documents:

a. Risk Assessment

Resolved: To approve the document but amend lone working.

b. GDPR Audit

Resolved: To adopt the document.

c. Records Management Policy

Resolved: To adopt the document.

d. Equality and Diversity Policy

Resolved: To adopt the document.

1920/081 Items for Discussion/Review/Action

a. Burial Ground Committee Donation

Resolved: All agreed to defer this item until the September meeting when the Burial Ground Committee has taken place.

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b. Abandoned car on St Johns Way

Cllr Brown confirmed that she had been in contact with North Yorkshire Police regarding the car on St Johns Way as it has no MOT and has obscenities wrote all over it. A response has been received stating that they have been in contact with the owner who has told them he is wanting to have the vehicle repaired and moved this week. Cllr Brown has requested an update within 4 weeks.

c. Reprinting of walking booklet with maps

Cllr Brown confirmed that she has received a quote to reprint the booklets with maps included. She will complete the maps shortly and forward to Pip Garside to finalise the booklet ready for print. Cllr Brown thanked Martin Bethell for revising the maps and narrative. Bob Upton offered to give Cllr Brown copies of booklets if required in the interim.

d. Sand bags

It was noted that the sandbag store at the Ford has been restocked.

e. Grass cutting

It was noted that the quality of grass cutting is of a very poor standard this year and councillors had received complaints from parishioners. The areas that need to be cut also need to be confirmed as some areas are being missed by the contractor.

Cllr Ayliffe asked if it was possible to have different groups throughout the village that are allocated an area to cut the grass. This was discussed along with Health and Safety issues and the insurance that would be required. Bob Upton volunteered for this if the Parish Council decided to go ahead with this.

Resolved: Cllr Ayliffe and Cllr Cairns are to finalise the areas that are required to be cut on a map and the number of times per year. Once this is completed, quotes will be requested for 2020 in September. Cllr Brown requested Cllr Ayliffe to contact the contractor and request that lawn mowers are used and ask them to cut the areas that have been missed.

f. Domestic street lights

Cllr Cairns raised his concerns amid the change in the North Yorkshire County Council street lighting policy. He is concerned that there have been burglaries in areas where the streetlights have been switched off since the policy came into force and that now LED lights have been fitted does this still need to be the case.

A resident made Cllr's aware that lamppost 1 on the crossroads is no longer working.

Resolved: To contact North Yorkshire County Council and propose that all lights are to remain switched on.

Cllr Brown will log on to the Harrogate Brough Council and log that lamppost 1 is not working.

g. Commuted sums update

Cllr Verrill, Cllr Ayliffe and the Clerk attended a meeting with Sean Wright about commuted sums and gave a summary. The money is allocated to open spaces, parks and gardens, natural and semi natural green spaces, outdoor facilities, amenity green spaces, provision for children, and village halls.

It was noted that specific areas in the village are assessed by an external firm and if the area is deemed over 80% completed then the funds will be allocated elsewhere and this could mean an area in a different village. The Clerk has requested that the areas are reassessed as some parts of the village may not have been included in the previous assessment.

A group can only receive 5 contributions per development for a particular area therefore we need to need think of this when making a claim.

It was confirmed that commuted sums can be used towards the burial ground.

Resolved: That the Parish Council seeks project ideas from parishioners.

h. Misuse of rubbish bin near the ford

It was noted the bin near the Ford had been used recently for domestic waste and Cllr Verrill had put a sign up on the bin.

i. Additional rubbish bin for Boroughbridge Road

This was discussed and Cllrs felt that more waste bins were required.

Resolved: To contact Harrogate Borough Council and request them to assess if the village has enough bins and take the new developments into consideration.

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j. Improvements to the burial ground

Resolved: That Cllr Verrill obtains quotes to rebuild the wall and a base for the bins. A commuted sums claim will then be submitted.

k. Benches in the village update

It was agreed that further benches were required through the village and there was also a possibility of moving current benches that are not used to a different location.

It was noted that people are unable to sit on certain benches as the tree branches require cutting.

Resolved: That Cllr Verrill and Cllr Garnett will meet with Alan Gilliard in the village to assess the trees. Cllr N. Brown will arrange this once he has been given their available dates/times.

All agreed to obtain further quotes for benches and submit a commuted sum claim form.

To agree the quote of £54 for the plaque.

l. Footpath diversion update

The Parish Council had received a public notice on the diversion around the Littlethorpe hen shed and this was later confirmed by NY to be in operation from 12th August 2019

m. Traffic calming measures update

Resolved: That the Clerk will register the Parish Council to the Community Speedwatch programme and advertise for volunteers to take part in the project.

n. Purchase of petrol strimmer and councillor fuel expenses

Resolved: All agreed that Cllr Verrill could purchase a new strimmer up to the cost of £300 along with the required safety equipment.

o. Harrogate District local plan main modifications consultation

None

1920/082 Outcome of previous planning applications.

Reference Number	Brief description and Location	Comments	Status
19/02221/FUL	Springfield House Mains Lane Bishop Monkton Conversion of stables, garage and outbuildings to form residential annexe; Erection of single storey extension, roof extension and dormer window; Installation of rooflights; Change of Use of Agricultural land to form Residential land.	Option A - No objection	Current
19/02103/FUL	Springfield House Mains Lane Demolition and reconstruction of North Wing with erection of two and a half storey extension; Erection of two-storey extension and of portico; Alterations to roof and fenestration; Infill of door and Installation of fenestration.	Option A - No objection	Current
19/02098/FUL	Low Demains Farm Knaresborough Road Erection of cattle shed.	Option A - No objection	Approved
APPEAL 18/00108/NREFPP	Hall Farm Boroughbridge Road Erection of 5 dwellings with formation of pond, associated access and landscaping	Resolved: that Cllr Garnett will prepare a response and take note of the information received from residents.	Appeal Hearing to be held on 7th August 2019.

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19/02612/PNA	Yorbus Grange, Moor Road, Prior Notification of erection of an agricultural building	Option A – No objection	Current
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Application 18/00108/NREFPP

Cllr Ayliffe was requested to leave the room as he had declared an interest and Cllr Garnett gave a summary about the appeal hearing. The planning inspector indicated that the result of the appeal would be published in 4 to 5 weeks' time.

1920/083 To consider the following Planning applications:

Reference number	Brief description and address	Comments
19/02849/CLEUD	Certificate of lawfulness for the retention of a Dormer roof extension. The Willows Boroughbridge Road Bishop Monkton	Option A - No objection
19/02221/FUL	Conversion of stables, garage and outbuildings to form dwelling; Erection of single storey extension, roof extension and dormer window; Installation of rooflights; Change of Use of agricultural land to form Residential curtilage. Springfield House Mains Lane Bishop Monkton	Option A - No objection
19/03036/PNA	Prior notification for erection of agricultural building. LOCATION: Ivy House Farm Boroughbridge Road Bishop Monkton	Option A - No objection

1920/084 In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded

Resolved: to exclude the members of public.

1920/085 Village hall and playing fields

Resolved: To send the relevant persons the agreed draft letters.

1920/086 To receive agenda items for the next meeting of the Parish Council

Burial ground donation

1920/087 Chairman's remarks and correspondence

All agreed for the Clerk to send a response to a parishioner about the crossroads.

It was noted that the Parish Council had received some information about the legality for Parish Councils to purchase a Vehicle Activated Sign from North Yorkshire County Council. This was forwarded to YLCA by the Clerk who requested for legal advice on this. The YLCA have responded and confirmed they will be receiving information from their solicitor and will be contacting all Parish Councils as soon possible on this matter.

1920/088 To confirm and agree the date and time of the next meeting.

The next meeting is to be held on Thursday 12th September 2019 at 6pm.

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