
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 24th April 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 8.05pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ben Cairns

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

2019/106 Introduction

Cllr Brown welcomed everyone to the meeting

2019/107 Public Participation

There was one member of public in attendance.

2019/108 To receive apologies and approve reasons for absence.

None

2019/109 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

Cllr Verrill declared an interest in one of the planning applications. All councillors agreed to vote at that point in the agenda.

2019/110 To receive, consider and decide upon any applications for dispensation.

None

2019/111 To confirm the minutes of the meeting on 4th and 9th April 2019 as a true and correct record.

The minutes were accepted by all councillors as a true record and signed by Cllr Brown.

2019/112 Matters arising from the minutes and updating the decision list

- Cllr Brown requested that the Cllr's elect a Vice Chairman as decided at the previous meeting. Cllr Verrill was nominated by Cllr Brown.
Resolved: To elect Cllr Verrill as Vice Chairman
Proposed: Cllr Cairns
Seconded: Cllr Ayliffe
- Cllr Garnett told Cllr's that the recycling bins should have been removed within the last two weeks and will contact the company for a timescale.
- Cllr Ayliffe confirmed he had contacted Farm and Land Services Ltd regarding the grass cutting tender for 2019. They quoted the following:
Backside - £56 +VAT per cut based on 14/15 cuts.
Verges between 30mph signs - £96 +VAT per cut based on 6 cuts.
Church yard - £70 +VAT per cut based on 10 cuts.

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All Cllr's agreed to proceed with the quote given but to change the number of cuts. Cllr Brown requested a map to be drawn up showing the areas of grass that is cut. Cllr Cairns and Cllr Ayliffe agreed to complete the map.

2019/113 To agree the Schedule of Payments

Cllr's agreed the Schedule of Payments.

Cllr Brown confirmed that she has a receipt book for cash payments received from the walking booklet sales. The receipts are countersigned.

2019/114 To Receive a report from Cllr. N Brown of Harrogate Borough Council and Cllr M. Harrison from North Yorkshire County Council.

Cllr Harrison confirmed he had been in contact with Area 6 regarding the drainage issues in the Parish and asked for gulley cleaning arrangements.

Cllr's confirmed they had seen work going ahead in the last week and Cllr Harrison made them aware that further work may be required if there is still an issue and this is what he will find out.

Cllr N. Brown apologised for his non attendance at recent meetings. This was due to other commitments and not receiving an invite from the previous Parish Clerk who had his wrong email address.

He offered his assistance if the Parish Council had any problems of any major significance.

He confirmed that if he receives any communication directly from a resident about any problem in the Parish then he would respect that the Parish Council itself will deal with the problem matter, in the first instance, and only if their endeavours with HBC don't get anywhere at that point he would then assist.

The Parish Council requested him to send any correspondence from a resident to the Clerk.

Cllr N. Brown confirmed he will be contacting the planning department and request that the Parish Council receive appeal notifications in the first instance.

Cllr N. Brown has spoken to Mr Wright regarding the commuted sums and he has been told the figures will be released Mid May to him and he will forward the information to us. He confirmed that commuted sums cannot be used for church repairs.

Cllr N. Brown explained about the Local Plan and how it is used for planning applications on non-allocated sites. He handed out a copy of the Layman's Guide to Planning Decisions in the Harrogate Council to each councillor.

Cllr N. Brown agreed with the Parish Council comments regarding the planning application at Victoria Terrace and offered to attend the planning committee meeting.

2019/115 Discuss a tree preservation order to be put in place on the green line between Victoria Terrace and Elm Tree Rise

All Cllr's agreed that it is a domestic overgrown hedge and a preservation order is not required. It was noted that it might cause some issues if someone would like to prune it in the future if there is a preservation order in place.

2019/116 To discuss the tree survey

The report from A. Gilleard only mentioned the basic information including species of tree and did not report what work is required to the trees.

The large Christmas tree was discussed, this needs to be reduced in height and reshaped.

Resolved: The Cllr's requested the Clerk to forward the report to Cllr N. Brown who will then make contact with A. Gilleard.

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2019/117 To discuss the bus shelter on Knaresborough Road

Cllr Verrill handed out photos of different bus shelters available. These were discussed.

Cllr Harrison confirmed there is no funding available this year for bus shelters and it was discussed if commuted sums could be used for this.

Resolved: The Clerk will research if commuted sums can be used for this project and all Cllr's agreed to wait for the response before a decision is made.

2019/118 To receive an update on the additional village seating in the village

Cllr Brown confirmed work will commence this week on one bench along the Beck. The Cllr's will then do a site visit and if they are happy with the work completed, they will request the company to complete the rest of the benches.

Cllr Garnett agreed to complete a plan and obtain quotes for two further seats including one adjacent to Anchor House where the footpath crosses Boroughbridge Road and continues to Ripon.

Two sites for the seats were discussed.

Cllr Garnett showed two seating options, one with a back and one without a back. These were both made out of recycled plastic at a cost of £570+vat and £139+vat.

Resolved: The clerk will look into funding for this project and add it to the next agenda for further discussion.

2019/119 To receive an update and discuss traffic calming measures including a speed matrix sign, speed calming ramp and road signs

Cllr Harrison confirmed the speed calming ramp will be installed in August/September. The Cllr's asked if he could find out if the installation date could be moved forward and agreed to do this.

There is a serious issue with speeding along Knaresborough Road. Cllr Cairns expressed his concerns and feels that a mini roundabout would be a good resolution. This would make a huge impact and would be cost effective.

The Parish Council has been told previously that data is required to evidence the need for calming measures to be put into place. Cllr Cairns confirmed that there is a back log in the use of the Data logging equipment and therefore he is worried that the data can not be obtained in the near future.

Cllr Harrison agrees with the information given and said that we would need to ensure that the measures put in place would be safer and not make the problem worse. This would need to be proven. He made councillors aware that accident statistics is data in itself and would help as evidence.

Cllr's requested if Area 6 could be contacted to assess the junction.

2019/120 To discuss the 20mph speed limit

All Cllr's agreed to add this item to the next agenda.

2019/121 To discuss the insurance renewal quotes

The Clerk explained that she had originally received one quote from Zurich for £1100.73. Two further quotes were obtained which were half the price. Zurich were contacted about this and they agreed to lower their quote to £550.48.

Cllr Ayliffe questioned if the Parish Council owned the Village Hall as it wasn't on the Insurance schedule. Cllr's confirmed the PC owned the land only and leased it.

The defibrillator was queried and if the Parish Council owned the Defibrillator at the Village Hall. Cllr Brown requested the Clerk to confirm these details.

Resolved: All Cllr's agreed the insurance quote of £550.48 from Zurich.

2019/122 To discuss the NYCC proposals for the footpath diversion

The Clerk emailed the Parish Council's response on 19th April to the Public Rights of Way. This included a letter that Cllr Garnett had completed along with a proposed new route and photos.

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2019/123 To agree the Clerks contract

All Cllr's agreed the contract and Cllr Brown signed it along with the Clerk.

2019/124 To agree to renew the YLCA membership at a cost of £298

All agreed the cost of £298 for the membership.

2019/125 To discuss moving the sand bags to the new sand bag store

Cllr Brown had received a request for the sandbags to be moved from the land owners.

The Clerk emailed Mr Barker, Flood Warden, and has not received a reply. Cllr Harper and Cllr Verrill agreed to move the sandbags to the new store at the Ford.

2019/126 Outcome of previous planning applications.

Reference Number	Brief Description and Location	Comments	Status
19/00392/FUL	Erection of agricultural shed Springfield House Mains Lane Bishop Monkton	Option A: No objections	Current
19/00680/FUL	Erection of stable: Formation of riding arena Bishops Barn, Low Farm, Boroughbridge Road, Bishop Monkton	Option A: No objections	Current
19/00776/OUT	Erection of 1 dwelling with access considered Land north of Lamb and Flag Inn, Boroughbridge Road, Bishop Monkton	Option A: No objections	Approved
19/01199/FUL	Erection of a detached garage. (Revised Scheme). The Old Cowshed, Church Farm, Knaresborough	Option C: The Parish Council does not object to or support the application but has the following comments: The safety issues with the public footpath and reversing vehicles is a concern.	Current
19/01214/OUT	Application for the erection of 2 No. Dwellings with Access, Layout and Scale considered. Land To East Of Victoria House, 4 Victoria Terrace, Main Street, Bishop Monkton	Option B: The Parish Council objects on the planning grounds set below: The access to the site is very narrow. Access to the Main Street from the site has poor visibility due to the current property's boundary wall. The current properties and track form part of the conservation area. Residential amenity for Victoria Cottage	Current
19/01143/FUL	Demolition of existing garage and erection of two storey garage with living	Option C: The Parish Council does not object to or support the	Current

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	<p>accommodation on the first floor.</p> <p>Tenon House, Hungate, Bishop Monkton</p>	<p>application but has the following comments:</p> <p>There is a possible lack of present parking.</p> <p>There would be an increase in parking on Hungate.</p> <p>There is concern about what effect the proposal would have on adjoining properties.</p>	
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2019/127 To consider the following Planning applications:

Note: All councillors voted for Cllr Verrill to sit in the meeting at the point of discussion for application 19/01489/MENDS without making comments and did not vote.

Reference Number	Brief description and Location	Comments
19/01631/PBR	<p>Prior notification for conversion of agricultural building to form one dwelling with associated building works. Land Comprising Barn At Knaresborough Road Bishop Monkton North Yorkshire</p>	<p>Option B: The Parish Council objects on the planning grounds set below: Evidence has been given from a resident which shows that the land has been used previously for horses so therefore it is not 100% being used for agricultural. See Google Street View photos taken in 2011. The dimensions of the plan were questioned and whether a two-storey building is possible within the actual current structure without digging down or heightening. We question the visibility at the entrance.</p> <p>It is an accident black spot. It is a hazard for pedestrians as it is outside the 30mph zone, there is no footpath, no streetlights, there is a bad bend and the road narrows. The structural soundness of the building which is currently single storey.</p> <p>Concerns about the removal of the hedge and the effect on the wildlife.</p> <p>The barn forms no part of a larger agricultural unit.</p>
19/01489/MENDS	<p>Non-material amendment to allow partial render the front of the property, whilst rendering less of the rear / sides of the property of planning permission 17/04087/FUL - Erection of single storey extension, demolition of</p>	<p>Option A – No objections</p>

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	games room and render to side and rear elevations. Hutton House Hungate Bishop Monkton	
19/01535/PROWNY	NYCC consultation on diversion of footpath number 15.12/2. East Of The Bungalow Pottery Lane Littlethorpe Ripon	A response has been sent to Public Rights of Way. The Clerk will resend the documents to the planning department.

2019/128 To receive agenda items for the next meeting of the Parish Council.

20mph speed limit

Bus shelter

Additional seating

2019/129 Chairman's remarks and correspondence

None

2019/130 To confirm the date and time of the next meeting.

The next meeting will be held on 22nd May 2019.

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Schedule of Payments (Appendix 1)

Chq No.	Payee	Date	Description	Total
Petty cash	Dalesgate Press Ltd	02/01/2019	Walking booklets	£45.00
100989	Village Hall	24/04/2019	Extra meeting on 9th April	£7.50
100990	YLCA	24/04/2019	Annual Membership	£298.00
100991	HMRC	24/04/2019	PAYE and NI	£44.40
100992	R. Crabtree	24/04/2019	Clerk April Salary	£193.95

Total amount	£588.85
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These minutes were recorded and prepared by the Clerk to the Bishop Monkton Parish Council, Rebecca Crabtree.

Signed as a true record by Cllr. Pam Brown, Chairman

Date: 22/05/2019

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