
BISHOP MONKTON PARISH COUNCIL

Minutes of the Extraordinary Parish meeting held on 8th July 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 7.45pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

1920/056 Public participation.

There was a request for the minutes to be put in a noticeboard in the village. The Clerk agreed to put a copy of the minutes in the noticeboard situated at the Primary School.

1920/057 To receive apologies and approve reasons for absence.

Apologies were received and approved from Cllr Cairns.

1920/058 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

Cllr Verrill declared an interest in Item 14 and Cllr Ayliffe declared an interest in Item 12 (Hall Farm application).

1920/059 To receive, consider and decide upon any applications for dispensation.

None

1920/060 To confirm the minutes of the meeting on 20th June 2019 as a true and correct record.

The minutes were agreed and accepted as a true record and signed by Cllr Brown.

1920/061 Matters arising from the minutes

- Cllr Verrill confirmed a meeting had been arranged with Sean Wright about commuted sums on Friday 12th August at 1.30pm. Cllr Verrill and the Clerk will be present.
- Cllr Brown has spoken to the residents about the wall backing onto the Ford it was confirmed that this work will be completed by the end of the summer – currently waiting tree roots to die back prior to commencing work.

The Burial Ground Committee donation was discussed - the Treasurer of the Committee was in attendance and advised the councillors that the Parish Council's previous donations were for a higher amount. It was agreed that further information would be required for a decision to be made and it is to be added to the August Agenda. Cllr Brown requested a marked plan of the different areas within the burial ground – specifically noting responsibility and also who undertakes the works – this would clarify the position as historical information in respect of these works had been known by old council members and this would help the new councillors and the clerk to understand more fully the current position. A resident who was present at the meeting kindly offered to produce a drawing of the burial ground.

1920/062 Finance

a. To approve Section 2 - Accounting Statements for 2018/19

Resolved to approve the Section 2- Annual Governance Statement 2018/19.

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Copies are also available upon request to the Parish Clerk

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BISHOP MONKTON PARISH COUNCIL

It was noted that the Clerk had found discrepancies in the current asset register and updated it, therefore the figures in Line 9 did not correspond to the payments made throughout the year 2018/2019. The Clerk obtained advise from the YLCA and was told to change the figure in Line 9 for the previous year and clearly mark it as 'RESTATED'.

b. To note the Explanation of Variances

Resolved to agree the Explanation of Variances.

c. To approve the Clerks Timesheet for May and June 2019

Resolved to approve the Clerks Timesheets on a monthly basis and agree any overtime as applicable.

1920/063 Items for Discussion/Review/Action

a. Commuted sums

Cllr Verrill has arranged a meeting with Sean Wright to find out further information about commuted funds and ascertain to what the Parish Councils can request funds towards. Cllr Verrill made Cllrs aware that commuted sums can be requested by any group/committee in the village.

b. Benches in the village update

Cllr Verrill had requested the Clerk to contact a company to find out how many benches had been purchased. The company advised the Clerk that 3 benches were purchased in 2013 and 8 benches in 2016. The 2016 benches were purchased by a third party and therefore needed to be removed from the Asset List.

The clerk will look at previous minutes to find out further information about the benches in the village.

c. A request to install an advertising sign for the Burton Leonard shop

The Cllr's confirmed they had no objection to the shop sign being displayed in the village but the Parish Council would not accept liability or responsibility for the sign.

d. Communications including providing a Parish Council Facebook Page

Resolved to not provide a Facebook page.

1920/064 Outcome of previous planning applications.

Reference Number	Brief description and Location	Comments	Status
19/01214/OUT	Application for the erection of 2 No. Dwellings with Access, Layout and Scale considered. Land to East of Victoria House, 4 Victoria Terrace, Main Street, Bishop Monkton	See below.	Refused
<p>Option B: The Parish Council objects on the planning grounds set below: The access to the site is very narrow. Access to the Main Street from the site has poor visibility due to the current property's boundary wall. The current properties and track form part of the conservation area. Residential amenity for Victoria Cottage</p>			
19/02221/FUL	Springfield House Mains Lane Bishop Monkton Conversion of stables, garage and outbuildings to form residential annexe; Erection of single storey extension, roof extension and dormer window; Installation of	Option A - No objection	Current

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BISHOP MONKTON PARISH COUNCIL

	rooflights; Change of Use of Agricultural land to form Residential land.		
19/02103/FUL	Springfield House Mains Lane Bishop Monkton Demolition and reconstruction of North Wing with erection of two and a half storey extension; Erection of two-storey extension and of portico; Alterations to roof and fenestration; Infill of door and Installation of fenestration.	Option A - No objection	Current
19/02098/FUL	Low Demains Farm Knaresborough Road Bishop Monkton Erection of cattle shed.	Option A - No objection	Current
19/02160/TPO	The Vicarage Knaresborough Road Bishop Monkton Lateral reduction (by 3 m) and crown lift (to 4 m) of Beech Tree under Tree Preservation Order 04/1970.	Option A - No objection	Grant consent subject to conditions
APPEAL 18/00108/NREFPP	Hall Farm Boroughbridge Road Bishop Monkton HG3 3QN Erection of 5 dwellings with formation of pond, associated access and landscaping	Resolved: that Cllr Garnett will prepare a response and take note of the information received from residents.	Current

1920/065 To consider the following Planning applications:

Reference number	Brief description and address	Comments
19/02612/PNA	Yorbus Grange, Moor Road, Bishop Monkton Prior Notification of erection of an agricultural building	Option A – No objection

1920/066 In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded

Resolved: to exclude the members of public.

1920/067 Village hall and playing fields

Resolved after taking legal advice it was resolved that the Playing field boundary dispute was not the Parish Councils responsibility as Lessee and a letter would be sent explaining this to the relevant persons once the Clerk has obtained a draft response from YLCA.

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BISHOP MONKTON PARISH COUNCIL

1920/068 To receive agenda items for the next meeting of the Parish Council

- Commuted sums
- Additional Waste Bins
- Additional Sand bags

1920/069 Chairman's remarks and correspondence

None

1920/070 To confirm and agree the date and time of the next meeting.

The next meeting is to be held on Thursday 1st August 2019 at 6pm.