
BISHOP MONKTON PARISH COUNCIL

Clerk: David Taylor
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Minutes of the Regular Meeting of the Parish Council held on Thursday 10th January 2019 at 7.30pm Bishop Monkton Methodist School Room.

(2019 – 001) **Present** were Cllr Pam Brown, Cllr Antony Garnett and Cllr Stephen Verrill. Cllr Ben Cairns arrived at 6.35pm having given notice that he was on his way but delayed.

(2019 – 002) Also present were David Taylor, Clerk & Cllr Michael Harrison (NYCC), and 9 members of the public.

(2019 – 003) **Apologies** were received from Cllr Nick Brown (HBC).

(2019 – 004) No **Declarations of Interest** were received and therefore no dispensations were required.

(2019 – 005) It was **resolved** that the minutes of the meeting held on 22nd November 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 006) Cllr Harrison **reported** on the following from North Yorkshire County Council:-

- a. North Yorkshire County Council are going through the budget settlement process at present. This is difficult in the light of reduced funding from Westminster.
- b. There will be a Council Tax increase of 2.9% in the forthcoming year.
- c. As a result of 'Fairer Funding' for rural councils there will be a 1 off payment of £14m for highway works. It is planned to spend this money on planned capita; works.
- d. The main work on the Kex Gill road into Harrogate will start 2020 and thanks are due to local MPs who have lobbied for extra funds to make this possible.
- e. There is now a rolling program of street lights upgrade to LED lights. This effective savings on running and maintenance over the currant sodium lighting should pay for itself over the short term giving a 10% return on investment later on. As there is a 20year guarantee on the systems this is a very financially attractive prospect.
- f. There is now an agreement with BT for a rollout of 'superfast broadband' for the remaining rural areas requiring connection. New connections will be direct to properties rather than to the street box.
- g. There is a public consultation on the Harrogate northern relief road.
- h. Cllr Harrison was asked by Cllr Verrill about the process of making a foot/cycle path from the village to the new bus shelter on the A61 at Moor Road top. He suggested that HBC have a sustainable transport initiative that could be investigated in concert with Cllr Nick Brown. Cllr Verrill agreed to start this process.
- i. Concerning street lighting problems (Brooke House and at crossroads), Cllr Harrison will report back on these items. (see minute 2019 - 014) below.
- j. On the question of another bus shelter Cllr Harrison suggested that he may have funds available to contribute but there was no guarantee at this stage. (see minute 2019 – 019) below.

(2019 – 007) Upon Cllr Cairns' arrival and the meeting being quorate for the election of the new Chairman, the Clerk confirmed to the meeting that he had received the resignation

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from Cllr Emma Oates from the position of Chairman of the Parish Council and from the Parish Council as Councillor.

- a. Cllr. Pam Brown was **nominated** for the position Chairman of Bishop Monkton Parish Council.
- b. It was unanimously **resolved** to elect Cllr Brown to the position of Chairman
- c. Cllr Brown took the Chair of the meeting.
- d. The meeting wished to note that Cllr Oates would be sadly missed and that her work and contribution to the Parish Council over many years was very much appreciated.

(2019 – 008) The Clerk **reported**:-

- a. That aside from some financial information the website was up to date.
- b. That the Parish Council Insurance policy does provide cover for councillors and employees working on Parish Council projects. Provided that written risk assessments for key activities are kept, written records of staff and volunteer training are kept. For example, manual handling training, or for use of tools and machinery are kept and that the work parties abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive.
- c. That with regard to the "Walks around Bishop Monkton" leaflet a quotation has been sought from the Green Lane Group and a reply is awaited.
- d. That now was a good time to plant the cherry tree that the Parish Council resolved to replace near ford crossing. Clerk to purchase a new tree.

(2019 – 009) Information was **received** regarding Co-opting 1 or 2 new councillors under the rules of a casual vacancy.

(2019 – 010) It was **resolved** to instruct a tree surgeon to reshape and lower the crown on the village Christmas tree. The meeting was reminded that the tree was planted to commemorate the marriage of HRH Prince Charles and Lady Diana Spencer. It was **resolved** that the Clerk is to enquire with HBC as whether planning permission is required in the light of Bishop Monkton being a conservation area.

(2019 – 011) Consideration was given to the installation of a cycle/footpath from the village to A61. See item (2019 – 006 h), above.

(2019 – 012) It was **resolved** that the Clerk should draft an advert for the vacancy of Clerk to the Parish Council.

(2019 – 013) It was **resolved** to pay Cllr Verrill travel expenses in respect of his securing the Christmas tree before Christmas and for the tree itself. The meeting gave a vote of thanks to Cllr Verrill for his work on the project.

(2019 – 014) Consideration was given to the repair of the street lamp near Brooke House. See item (2019 – 006 i) above

(2019 – 015) Consideration was given to the repair of the street lamp at crossroads. See item (2019 – 006 i) above.

(2019 – 016) It was **resolved** to purchase a grit bin for top of St. John's estate. Clerk to action.

(2019 – 017) Consideration was given to the purchase and fitting of new springs to the playground springers. Cllr Garnett will confirm the cost of the work.

(2019 – 018) Consideration was given to the replacement of wooden benches at the edge of the beck and their foundations. It was resolved that Cllr Garnett would survey each bench site and report back to the next meeting as to condition and work required.

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(2019 – 019) Consideration was given to the purchase of a bus shelter at or near crossroads on Knaresborough Road that would serve passengers along this bus route, including school children who often have to wait for their school bus in the rain. Also see item (2019 – 006j) above.

(2019 – 020) It was **resolved** that the Clerk should obtain an updated schedule of commuted sums from HBC and enquire if they could be used for a bus shelter.

(2019 – 021) Consideration was given to the repairs required to the footpath/pavement by the slipway. it was resolved that **Cllr Garnett** will log the pavement sinkage on the Area 6 (highways) portal.

(2019 – 022) Consideration was given to the boundary wall on Bridge House which, it appears is in needs of repairs and could pose a risk to the safety of those walking by. Cllr Garnet will speak with the householder concerned before further action is considered.

(2019 – 023) Correspondence **received** by email from Richard Harper regarding the Beck silting up and the possibility of reintroducing ducks to the Beck in order help alleviate this problem was received. It was **resolved** that the Clerk should reply in terms that the Parish Council does not consider this is a matter that it can become involved with and the matter should be put on the Parish Meeting agenda.

(2018 – 024) Financial Matters:

- a. It was **resolved** to approve the draft budget for the forthcoming year that was given to the Council at the last meeting.
- b. It was resolved to approve the accounts for payment as listed on "Appendix A", below.
- c. It was resolved to approve the bank reconciliation for the period from 22.10.2018 to 11.01.2019. This appears at "Appendix B", below.

(2019 – 025) The following planning notice was received:- 18/05169/DISCON- Land to Rear of Field House Hungate- Mr & Mrs Harper and was noted.

(2018 – 025) The following Planning Application was considered:- 18/05097/FUL 10 Lawnfield Close – Mr/s Czuba. It was **resolved** to reply with Option A.

(2018 – 026) There were no items from Councillors to be considered at the next meeting.

(2018 – 027) It was **confirmed** that the next regular meeting of the Parish Council would a regular meeting on 21st February at 6.15pm at the Bishop Monkton school room.

See "Appendix B", below.

(2018 – 028) The meeting closed at 8.15pm.

These minutes were recorded and prepared by the Clerk to the Bishop Monkton Parish Council, David Taylor.

Signed as a true record by Cllr Pamela Brown, Chairman.

Date:

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At the Regular Meeting of the Bishop Monkton Parish Council held on **20th February 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary& HMRC
- ii. Clerks expenses
- iii. NK services – Defibrillator unit installation
- iv. ASC Metals – supply and install bus shelter
- v. Arbortech - work to weeping willow tree
- vi. Farm & Land Services - grasscutting – inv 5360 (Village)
- vii. Farm & Land Services – grasscutting - inv 5361 (Burial Ground)
- viii. Harrogate Borough Council – playground inspection
- ix. EuraAudit – payroll services

Appendix "B" – Bank reconciliation for the period from 22.10.2018 to 11.01.2019

HSBC a/c ****9457	£ 14,286.30		
HSBC a/c ****2818	£ 2,124.16		
	£ 16,410.46	£	16,410.46
Less Unpresented Cheques (Schedule 1)	£ 5,302.84		
Sub Total		£	<u>11,107.62</u>

Cash Book

as at 22.11.2018

HSBC a/c ****9457	£ 14,998.60		
HSBC a/c ****2818	£ 2,123.10		
Sub Total	£ 17,121.70	£	17,121.70
		£	-
Add receipts	£ 1.06	£	17,122.76

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Subtract payments (Schedule 2)	£	712.30
Cash Book total	£	<u>16,410.46</u>

Current State

£ 11,107.62

Schedule 1

1	Clerks office expenses- Dec&Jan	£	50.24
2	NK services	£	110.00
3	ASC Metals	£	3,838.80
4	Arbortech	£	360.00
5	Farm & Land Services	£	505.80
6	Farm & Land Services	£	336.00
7	Harrogate BC	£	66.00
8	EuraAudit	£	36.00
Total		£	<u>5,302.84</u>

Schedule 2

1	Ch# 100957	£	30.00
2	Ch# 100958	£	30.00
3	Ch# 100959	£	30.00
4	Ch# 100960	£	30.00
5	Ch#100961	£	30.00
6	British Legion	£	25.00
7	Office Ex	£	45.40
8	Clerks salary (Nov 18)	£	231.35
9	HMRC	£	16.60
10	Clerks salary (Dec 18)	£	227.35
11	HMRC	£	16.60
Total		£	<u>712.30</u>

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Appendix "C" – Schedule of Forthcoming Meetings of Bishop Monkton Parish Council:

Meetings begin at 6.15pm after a 15 minute public participation session unless otherwise stated.

1. 10th January 2019
2. 21st February 2019
3. 21st March 2019 *
4. 4th April 2019
5. 9th May 2019
6. 20th June 2019
7. 1st August 2019
8. 12th September 2019
9. 10th October 2019
10. 21st November 2019
11. 9th January 2020
12. 27th February 2020

* the Annual Parish Meeting, commencing @19.00 hrs held at the Bishop Monkton Village Hall.