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# BISHOP MONKTON PARISH COUNCIL

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## Minutes of the Parish meeting held on 16<sup>th</sup> September 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 7.45pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Tony Garnett

Cllr Ken Harper

Cllr George Ayliffe

Clerk: Rebecca Crabtree

### **1920/089 Public Participation**

None

### **1920/090 To receive apologies and approve reasons for absence.**

Apologies were received from Cllr Cairns and Cllr M. Harrison.

### **1920/091 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**

Cllr Verrill declared a pecuniary interest in item 1920/113.

### **1920/092 To receive, consider and decide upon any applications for dispensation.**

None

### **1920/093 To confirm the minutes of the meeting on 8<sup>th</sup> August 2019 as a true and correct record.**

The minutes and the declaration of interests was discussed.

**Resolved:** That the minutes from the meeting held on 8<sup>th</sup> August be approved as a true and accurate record and signed by Cllr P. Brown.

### **1920/094 To receive a report from Cllr N. Brown from Harrogate Borough Council**

Cllr N. Brown updated the councillors with the following:

- The UCI Road World Championship is taking place shortly so there will be traffic issues during that time.
- The Hall Farm appeal has now been dismissed.
- The Layman's Guide to Planning that was being drafted is currently on hold.
- He confirmed that the site allocation on the Local Plan has not yet been signed off.

### **1920/095 Matters arising from the minutes and the decision list**

Cllr Harper showed Cllr's a photograph of the new plaque for the tree adjacent the bench at the ford and confirmed it will be installed shortly.

### **1920/096 Finance**

#### **a. To agree the schedule of payments and RFO report**

**Resolved:** that the schedule of payments and additional invoices are approved and signed by Cllr P. Brown.

#### **b. To approve the Clerks Timesheet for August 2019**

**Resolved:** To approve the timesheet.

### **1920/097 To agree the cost of reprinting the revised walking booklet with maps at a cost of £75 in black/white or £175 in colour.**

**Resolved:** To upload a PDF copy of the booklet to the website. Cllrs requested the Clerk to obtain further quotes and compare them to the cost of purchasing a printer, ink cartridges and paper for the Parish Council to print the booklets in house. This will be added to the October agenda.

### **1920/098 To receive an update on traffic calming measures including Community Speedwatch**

Copies of the minutes of this meeting will be available on the Parish Council Website.

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The Clerk confirmed she had spoken to North Yorkshire County Council and registered for the Community Speedwatch Scheme. NYCC have requested for a Speed Concern form to be completed so that data can be logged on the roads. The Cllr's requested the Clerk to contact Cllr Cairns and ask if he could complete the form.

The Council had received a complaint about the Moor Road closure and Cllr P. Brown agreed to contact T. Simpson at NYCC Highways Department about this.

The advantages and disadvantages of speed tables was discussed.

Cllr Ayliffe requested drivers to keep at the 20mph speed limit in the village as vehicles behind would need to follow suit and remain at that speed.

### **1920/099 To receive an update on the abandoned car on St John's Way**

Cllr P. Brown confirmed that the vehicle remains in the same place. She has contacted the Police Officer and will continue to do so until it has been dealt with.

### **1920/100 To discuss grass cutting and receive/agree quotes for 2020**

Cllr Ayliffe emailed the contractors and they have since cut the grass at a higher standard.

**Resolved:** That a map will be drawn up with areas that need cutting and quotes will be obtained from a number of companies. A resident that was present called David offered to send a map for them to use. The Clerk will contact local Parish Councils to find out which companies they use.

### **1920/101 To receive an update on the work completed at both playgrounds in the Village**

Cllr Garnett has installed the bird spike defenders on the swings.

It was noted that the Council had received a report from the annual playground inspection. This included information for both play areas and the playing field. There was some equipment on the report that is not situated anywhere in Bishop Monkton.

**Resolved:** That the Clerk will ensure the Council is not being charged for the HBC playground and Playing Field to be inspected. The Clerk will also query the report errors and ask for amendments.

### **1920/102 To receive an update on the trees along the beck**

Cllr Garnett and Cllr Verrill are meeting Alan Gilliard, the Assistant Arboricultural Manager from HBC on site on 8<sup>th</sup> October at 2pm.

### **1920/103 To receive an update from the Burial Ground Committee and agree an amount to donate to the committee**

**Resolved:** To defer this item to October as the Councillors have not received a report from the committee.

### **1920/104 To receive an update and agree the costs for the burial ground maintenance**

Cllr Verrill told Cllrs that he received a quote of £600 to repair the wall on the roadside of the Burial Ground.

It was noted that a wall needs repairing on St Johns Way. Cllr P. Brown asked Cllrs opinions on the possibility of installing a gate instead of rebuilding the wall to create disabled access.

**Resolved:** That Cllr Verrill will obtain further quotes for this along with tarmacking the access and installing a base for the bins. He will contact Sean Wright for advice on applying for Commuted sums towards the project. It was noted that permission would need to be requested to install a gate and also that it is not listed.

The Parish council have organised their sub-contractor to flail the rear burial ground again to keep it in a tidy condition and the Cllr P. Brown has cleared the hedgeline rubbish in order for the flailing and hedge cutting to take place.

### **1920/105 To receive an update about the village benches**

**Resolved:** That the Council will replace one bench on the Beck that is in the worst condition. Cllr Garnett will obtain a quote and look at which bench requires replacing.

### **1920/106 To discuss and agree improvements to the footpath and cycle track on Moor Road**

**Resolved:** Cllr Verrill requested the Clerk to research funding available towards footpaths and cycle routes. This is to be considered in the future.

### **1920/107 To discuss the tree lights on Main Street**

Cllr P. Brown asked for Cllr's opinions on installing lights in the trees along the beck at Christmas instead of installing a Christmas tree. All agreed this was a great idea.

**Resolved:** That Cllr Harper will obtain quotes for the lights and it will be added to the October agenda.

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## 1920/108 To consider the NALC Policy Consultation E-Briefing

The Cllrs considered this.

## 1920/109 To agree and sign Yorkshire Accountants Ripon terms of appointment due to the change of business name

**Resolved:** To agree and sign the agreement.

## 1920/110 To discuss correspondence received from a resident

**Resolved:** That Cllr P. Brown will bring up the information received at the Village Hall and Playing Fields meeting. The Clerk will update the resident.

## 1920/111 To note training available to councillors and the Clerk on Ethical Standards/Code of Conduct by Harrogate Borough Council

None of the Cllr's are available to attend.

## 1920/112 Outcome of previous planning applications

Reference Number	Brief description and Location	Comments	Status
19/02103/FUL	Springfield House Mains Lane Demolition and reconstruction of North Wing with erection of two and a half storey extension; Erection of two-storey extension and of portico; Alterations to roof and fenestration; Infill of door and Installation of fenestration.	Option A - No objection	Approved
19/02612/PNA	Yorbus Grange, Moor Road, Prior Notification of erection of an agricultural building	Option A – No objection	Prior approval not required
18/00108/NREFPP	Hall Farm Boroughbridge Road Erection of 5 dwellings with formation of pond, associated access and landscaping	Objected	Appeal dismissed
19/02849/CLEUD	Certificate of lawfulness for the retention of a Dormer roof extension. The Willows Boroughbridge Road Bishop Monkton	Option A - No objection	Agreed that it is lawful
19/02221/FUL	Conversion of stables, garage and outbuildings to form dwelling; Erection of single storey extension, roof extension and dormer window; Installation of rooflights; Change of Use of agricultural land to form Residential curtilage. Springfield House Mains Lane Bishop Monkton	Option A - No objection	Approved
19/03036/PNA	Prior notification for erection of agricultural building. Ivy House Farm Boroughbridge Road Bishop Monkton		Application Withdrawn

## 1920/113 To consider the following Planning applications:

Reference number	Brief description and address	Comments
19/03369/FUL	Erection of timber stables and tack room Mill View Boroughbridge Road Bishop Monkton	See below.
The Parish Council <b>objects</b> on the following grounds: The PC question the use of the new building as there are existing stables and tack room, the overdevelopment of the site and that the location will be detrimental to the adjoining 4 properties.		
19/03278/TPO	Lateral reduction (by 1m) of 1 Silver Birch within Tree Preservation Order 50/2016. Glenroyd House, Boroughbridge Road,	Option A - No objection
19/03354/TCON	Crown Lift (to 5.2 m) of 1 no. Cherry Tree within Bishop Monkton Conservation Area.	Option A - No objection

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	Glenroyd House , Boroughbridge Road	
19/03603/DISCON	Approval of details required under condition 3 (Drawings), conditions 4 and 6 (Highways Safety) and condition 5 (Drainage) of Planning Permission 17/01344/OUT -Outline application for 1 no. dwelling and access with all matters reserved. Paddock House, Hungate	<b>Resolved:</b> To defer this to the October agenda as no documents were available to o the planning portal.
19/03309/FUL	Erection of covered roof to existing cattle stock yard. Ivy House Farm Boroughbridge Road Bishop Monkton	<b>Option A</b> - No objection
19/03190/FUL	Formation of entrance wall with gate to front of the property. 1 The Old Corn Mill, Brook Cottage Boroughbridge Road	<b>Resolved:</b> To defer this to the October agenda as no documents were available to o the planning portal.
19/03730/TPO	Crown reduction of 2 no. Birch trees within Tree Preservation Order 42/2011. Otter Croft 2 Knaresborough Road	<b>Option A</b> - No objection

**Resolved:** That the Clerk will contact HBC and find out why no documents were available on the planning portal.

**1920/114 In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded**

**Resolved:** to exclude the members of public.

### 1920/115 Village hall and playing fields

It was noted that there is a meeting being held this Thursday and Cllr P. Brown is attending.

Cllr Ayliffe asked if it was possible for the PC to work with the Village Hall and Playing Field to help elderly residents and residents with dementia in the village. Cllr P. Brown agreed to speak to them about this at the meeting.

### 1920/116 To receive agenda items for the next meeting of the Parish Council

- Planning applications - 19/03190/FUL and 19/03603/DISCON
- Burial Ground Committee donation
- Walking booklet
- Christmas lights

### 1920/117 Chairman's remarks and correspondence

The Council had received a letter about the Willow Tree and Cllr Garnett will discuss this at the meeting with the tree arborist.

### 1920/118 To confirm and agree the date and time of the next meeting.

The next meeting is to be held on Thursday 17<sup>th</sup> October 2019 at 6pm.

### Schedule of Payments

Description	Total
Conference – Cllr Ayliffe	£105
PAYE and NI	£86.80
CILCA fees – Part payment	£116.66
Salary	£366.97
T. Garnett- Bird defenders for swings	£34.74
S.Verrill – Grass cutting equipment	£207.98
R. Taylor – Flailing church field	£40.00
K. Harper – Tree plaque	£54.00

**Please note:** The full RFO's Report can be found on the Bishop Monkton Parish Council website.

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