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## BISHOP MONKTON PARISH COUNCIL

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You are invited to attend the meeting of Bishop Monkton Parish Council to be held **Tuesday 27<sup>th</sup> September 2022** in the Bishop Monkton School Room at 19.00 hours.

### AGENDA

- 2022/069** Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.
- 2022/070** To receive any apologies and approve reasons for absence.
- 2022/071** **Declaration of Interests**
- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
  - b) To receive, consider and decide upon any applications for dispensation
- 2022/072** To confirm the minutes of the Bishop Monkton Ordinary Parish Council Meeting held Tuesday 19<sup>th</sup> July 2022 (Circulated under separate cover).
- 2022/073** To receive a report from Cllr Nick Brown of North Yorkshire County Council
- 2022/074** **To receive the clerk's report**  
The clerk reported at the last meeting that a sum of £50 per year had been agreed towards the upkeep of the War Memorial. This was an error and the actual amount agreed was £30 per year to be backdated 5 years making an amount payable of £180 to include this current year. This has been paid by cheque.

Documentation has now been received from the bankers allowing the clerk online access with one small problem, they have forgotten to send the authorisation code allowing the clerk to get on the system. This is being followed up with the bank.

Cllr Garnett has ordered the plaques to be attached to the two new benches in the village.

No action has been taken in relation to a potential FOI request, as per item 2022/065 c) at meeting held 19.07.2022 as the clerk has received communication from Kebble Homes re the 104 agreement. Dialogue is currently taking place.

The willow tree by the ford has now been trimmed back and the invoice is listed for payment in the schedule on this agenda.

In time for Remembrance Sunday the clerk will order a wreath

Despite correspondence dating back to 15.03.2022 in relation to the condition of footpath diversion no 15.12/2 Bishop Monkton HG4 3LS Grid Ref SE43305 46765 to SE43318 46784 NYCC do not appear to have taken any further action to rectify this matter. Communication has been sent to them today, 22.09.2022 to chase the matter.

A request has been made by a member to discuss an annual plan for routine council business and what correspondence the clerk can handle without bringing it to the attention of the PC. There are items which have to take place at certain times of the year. The clerk is aware of the annual diary requirements and it is her role to inform members / add these items to the agenda at the correct time to ensure timescales are met. Likewise, it is the role of the clerk to receive and send all communications on behalf of the council. A large part of a clerks role can involve research to ensure she is in possession of the facts and legislation surrounding the matter in question. The matter is then either brought to the attention of members via the agenda for consideration and instruction on how to proceed or advised

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

Website: [www.bishopmonktonparishcouncil.co.uk](http://www.bishopmonktonparishcouncil.co.uk) Email: [bishopmonkton.pc@gmail.com](mailto:bishopmonkton.pc@gmail.com) Tel: 07860875612

## BISHOP MONKTON PARISH COUNCIL

what the clerk has undertaken via the clerks report. Each item is decided on its own merit; there is no rule on how this is calculated.

**2022/075 To consider the following financial matters:**

a) To approve the schedule of payments

Payee	Details	Amount
Miss S Reid	July Expenses	XXXX
Miss S Reid	July and August Salary	XXXX
Miss S Reid	August Expenses	XXXX
Farm & Land Services	Grass Cutting Inv 6195	£614.40
YLCA	Training D Culshaw	£66.80
Mr A Garnet	Plat Jubilee Bench Plaques	£59.82
YLCA	Training	£25.00
JC Arborists	Willow Tree works	£360.00
Miss S Reid	September Salary	XXXX
Miss S Reid	September Expenses	XXXX

b) To approve the bank reconciliation and budget reconciliation

BANK STATEMENTS		
HSBC a/c ****9457 balance as at 19.08.2022		10,738.86
HSBC a/c ****2818 balance as at 31.08.2022		
Total		

c) To certify Bishop Monkton Parish Council as exempt from external audit for the fiscal year 2021/2022.

**2022/076 To note the following planning matters:**

a) Planning Applications

APPLICATION NO	PROPOSAL	LOCATION	APPLICANT	PC OBSERVATIONS
22/03458/FUL	Demolition of outbuilding and erection of replacement garden room with solar panels to southern elevation. Demolition of rear porch and installation of new entrance door, replacement windows, erection of new boundary wall.	Orchard House Main Street Bishop Monkton HG3 3QP	Mr & Mrs Beadle	

## BISHOP MONKTON PARISH COUNCIL

21/01833/FULMAJ	Revised plans received: erection of 26no residential dwellings including associated access, landscaping, and drainage works.	Land comprising field at 432860 465889 Knaresborough Road Bishop Monkton	Kebbell Developments	
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### b) Planning Decisions

APPLICATION NO	PROPOSAL	LOCATION	APPLICANT	DECISION
22/02027/FUL	Erectio of calving shed and agricultural cover shed	Ivy House Farm Boroughbridge Road Bishop Monkton HG3 3QN	Mr S Simpson	Grant planning permission subject to conditions.
22/02126/OUT	Outline planning application for erection of two dwellings with access and layout considered.	Land south of Lawnfield Drive Bishop Monkton	Mr Thomas Campion	Grant planning permission subject to conditions.
20/04827/FUL	Demolition of existing dwelling, outbuildings and garaging and erection of 2no detached dwellings with garaging, offices and gardens	Springfield House Mains Lane Bishop Monkton HG3 3QJ	Mr L Meadows	Refuse Planning Permission

### c) Planning Enforcements – There are no planning enforcements to note.

#### **2022/077 To receive an update on the following ongoing issues and decide upon further action where necessary:**

- a) To receive an update in relation to the broken handrail on the little bridge over the beck.
- b) To receive an update on speed strips and other ongoing matters on Moor Lane.
- c) To receive an update on commuted sums.
- d) To receive an update on the installation of a memorial bench as requested by residents of Bishop Monkton.
- e) To receive an update from Cllr Verrill on the purchase of a new lawnmower for use of volunteers in grass cutting for the village.
- f) Info board

#### **2022/078 To consider the following new matters/correspondence and decide action where necessary.**

- a) To consider the clerks working hours and decide whether to approve payment of overtime or increase the contracted hours per month to allow the clerk the time to meet the demands of the role.
- b) To consider the pay increase for the clerk which should have been implemented in April 2022 and agree same including payment backdated to April 2022.
- c) To discuss the disappearance of the two flashing 30mph speed signs.
- d) To discuss communication received from Kebble Homes in relation to the 104 agreement for the playing fields and decide whether to appoint a solicitor to review same and provide advice on the way forwards.

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## BISHOP MONKTON PARISH COUNCIL

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- e) To discuss the Deed of Trust document in relation to the village hall and playing fields and decide whether to appoint the solicitor to review same and provide advice.
- f) To discuss the Constitution document in relation to the village hall and playing fields and decide whether to appoint the solicitor to review same and provide advice.
- g) To discuss the co-option of two further councillors to Bishop Monkton Parish Council.
- h) To consider the major housing development applications within Bishop Monkton and decide on any further input from the Parish Council.

**2022/079**      **To notify the clerk of matters for inclusion on the agenda at the next meeting.**

**2022/080**      **To confirm the date of the next meeting as Tuesday 18<sup>th</sup> October 2022.**

**2022/081**      **Public participation**

*Sue Reid*

**Sue Reid**  
**Proper Officer**  
**Bishop Monkton Parish Council**  
t:      **07507 714782**  
e:      **bishopmonkton.pc@gmail.com**