
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on 4th April 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm

Concluded: 7.20pm

Present: Cllr Pamela Brown (Chairman)

Cllr Stephen Verrill

Cllr Antony Garnett

Cllr Ben Cairns

Clerk: Rebecca Crabtree

2019/074 Introduction

Cllr Brown welcomed everyone to the meeting

2019/075 Public participation

2019/076 To receive apologies and approve reasons for absence.

None

2019/077 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

None

2019/078 To receive, consider and decide upon any applications for dispensation.

None

2019/079 To confirm the minutes of the meeting on 21st March 2019 as a true and correct record.

The minutes were accepted by all councillors as a true record and signed by Cllr Brown.

2019/080 Matters arising from the minutes and updating the decision list

Cllrs discussed the benches that need new foundations and it was heard that we had received information about Commuted Sums. The Clerk confirmed she had received notification that there is £384 but have not received confirmation that the funds can be used for this project. All Cllr's agreed to go ahead with the project and Cllr Brown agreed to contact contractors for a quote and timescale. Cllrs offered to complete the works on one bench if it was going to be a long-time scale before work could begin.

2019/081 To agree the Schedule of Payments

Cllr's agreed all payments except the Zurich Renewal Insurance.

The cost of £80 for Bishop Monkton Methodist Church room hire was agreed.

2019/082 To receive an update on the Co-option procedure and to prepare to co-opt two new councillors

The procedure required for co-option was circulated to Cllr's before the meeting. It was agreed to arrange an extraordinary meeting to co-opt the new councillors.

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2019/083 To receive an update on the Salt bins

The removal of the old salt in the bins was considered and agreed. Cllr Verrill will remove the salt and refill the bins with new salt later in the year. The Cllr's heard that it would cost £40 per bin to refill the bins and there are currently 5 bins in the Parish.

2019/084 To receive an update on the maintenance on the Bus shelter on the A61

Cllrs heard that the windows need cleaning. Cllr's offered to clean them and will arrange it between themselves.

2019/085 To receive an update on the additional village seat on Boroughbridge Road

Cllr Verrill requested for an additional seat adjacent to Anchor House where the footpath crosses Boroughbridge Road and continues to Ripon. Cllr Garnett confirmed there was a seat there previously and agreed to complete a plan and obtain quotes. This is to be added to the next agenda.

2019/086 To agree the cost of £15 for extra copies of the April Parish Magazine to be printed for the new welcome packs

All Cllr's agreed the cost for extra copies of the April Parish Magazine.

2019/087 To agree the cost of £45 for further walking booklets to be printed

All Cllrs agreed for the cost of £45 to print further booklets. Cllr Brown confirmed we have received authorisation to use maps in the booklets and work will begin on this shortly.

Cllr Cairns requested for a standing order to be completed for small sums up to £50 to be agreed via email before a purchase. Cllrs agreed this and requested the Clerk to complete this and check with YLCA that this is legal.

2019/088 To receive an update on the amount of Commuted Sums available

Commuted sums was discussed. The Clerk confirmed she had emailed the officer at Harrogate Borough Council and requested if this can be used on the benches and a timescale when Kebbell Homes will release the funds. The Clerk will continue to find out this information.

2019/089 To receive an update on Recycling bins

It was agreed to arrange for the bins to be removed at the earliest date. Cllr Garnett agreed to arrange this.

2019/090 To receive an update on Planning Application Appeals

The Planning Departments email about the Appeals procedure was circulated prior to the meeting. Cllrs heard that the planning department will notify only the ward councillor when they initially receive an appeal. When the appeal is confirmed as valid, it becomes viewable on Public Access. The Parish Council is not notified until the Planning department receive a start letter from PINS. Notifications of appeal decisions are no longer sent and the Parish Council only receive an email if the appeal is going to a hearing or inquiry so that a representative can attend.

Cllr's requested the Clerk to email Cllr N. Brown and ask him to notify the Parish Council when he receives a notice of appeal.

2049/091 To agree to renew the Insurance Policy with Zurich at a cost of £1100.73

All Cllrs did not agree to renew the policy. The Clerk was requested to obtain two further quotes and contact the YLCA to ensure we are receiving the required cover.

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2019/092 Outcome of previous planning applications.

Reference Number	Brief Description and Location	Comments	Status
19/00212/PBR	Change of Use from Agricultural Building to form 1 no. Dwelling (Use Class - C3). Church Farm Knaresborough Road	That the site notice disappeared at some time before last weekend – 16.02.2019. The building has been used for equestrian purposes and not exclusively for agricultural purposes in the recent past. The Parish Council wishes that the planning authority investigates this matter. The Parish Council doubts that the building is presently part of a working farm and, again, wishes that the planning authority investigates this matter. The proposed site is not within the village 30MPH Zone and the Knaresborough road does have a problem with speeding traffic. The proposed site is near an accident blackspot corner, which has seen many accidents in recent years	Refused
19-00392-FUL	Erection of agricultural shed Springfield House Mains Lane Bishop Monkton	No objections (Option A)	Current
19/00680/FUL	Erection of stable: Formation of riding arena Bishops Barn, Low Farm, Boroughbridge Road, Bishop Monkton	No objections (Option A)	Current
19/00776/OUT	Erection of 1 dwelling with access considered Land north of Lamb and Flag Inn, Boroughbridge Road, Bishop Monkton	No objections (Option A)	Current

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2019/093 To consider the following Planning applications:

Reference Number	Brief description and Location	Comments
19/01199/FUL	Erection of a detached garage. (Revised Scheme). The Old Cowshed, Church Farm, Knaresborough	Option C: The Parish Council does not object to or support the application but has the following comments: The safety issues with the public footpath and reversing vehicles is a concern.
19/01214/OUT	Application for the erection of 2 No. Dwellings with Access, Layout and Scale considered. Land To East Of Victoria House, 4 Victoria Terrace, Main Street, Bishop Monkton	Option B: The Parish Council objects on the planning grounds set below: The access to the site is very narrow. Access to the Main Street from the site has poor visibility due to the current property's boundary wall. The current properties and track form part of the conservation area. Residential amenity for Victoria Cottage
19/01143/FUL	Demolition of existing garage and erection of two storey garage with living accommodation on the first floor. Tenon House, Hungate, Bishop Monkton	Option C: The Parish Council does not object to or support the application but has the following comments: There is a possible lack of present parking. There would be an increase in parking on Hungate. There is concern about what effect the proposal would have on adjoining properties.

2019/094 To receive agenda items for the next meeting of the Parish Council.

Speed matrix sign

Speed table installation date

20mph speed limit

2019/095 Chairman's remarks and correspondence

Cllrs heard that the bus route is going to continue to run Monday to Saturday and requested for the consideration of a Bus Shelter on Knaresborough Road to be added to the next agenda. Cllr Verrill agreed to research this.

Cllr Brown received correspondence about a proposal to divert Footpath No.15.12/2 onto a new route. The proposal will move the footpath away from an active poultry farm area to run around the outside of the property boundary.

Cllrs discussed this proposal and all objected to the new route. Cllr Garnett agreed to do a revised route to be considered instead and draft a response. It will be circulated to all Cllrs once completed and then the final draft will be sent to Public Rights of Way and Countryside Services.

2019/096 To confirm the date and time of the next meeting.

The next meeting will be held on Thursday 9th May 2019 at 6.15pm.

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Schedule of Payments (Appendix 1)

Chq No.	Payee	Date	Description	Total
100985	R. Crabtree	04/04/2019	March Salary	£193.95
100986	Euraudit	04/04/2019	March PAYE and NI	£44.40
100987	Zurich	04/04/2019	Insurance Renewal	£1,100.73

Total amount	£1,339.08
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These minutes were recorded and prepared by the Clerk to the Bishop Monkton Parish Council, Rebecca Crabtree.

Signed as a true record by Cllr. Pam Brown, Chairman

Date:

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