
BISHOP MONKTON PARISH COUNCIL

Minutes of the Parish meeting held on
21st November 2019 at Bishop Monkton Methodist School Room.

Commenced: 6.00pm
Concluded: 7.55pm

Present: Cllr Pamela Brown (Chairman)
Cllr Stephen Verrill
Cllr Tony Garnett
Cllr Ken Harper
Cllr George Ayliffe

Clerk: Rebecca Crabtree

1920/150 Public Participation

There were five members of public present and raised the following concerns:

- Concerns about flooding in the village due to new developments and the impact on selling houses. The Councillors agreed to monitor this.
- Support was requested for vulnerable residents during flooding and if an emergency plan was in place, and if so, could this be given to residents in high risk areas.
- A member of public suggested diverting surface water from Dransfield house and suggested how this could be done.
- It was noted that there are limited numbers of volunteers who clean the beck. The Parish Council was asked to consider paying a company to do this. Cllr P. brown made them aware that there are people willing to volunteer but were not sure when the clean-up took place and that advertising it would increase the number of volunteers.
- Mr Upton requested for the Give Way signs at the Moor Road and Hungate junction to be lowered to improve the visibility and raised his concerns about the crossroads.
- It was requested that the supporting documents for the agenda are made available to the public.
- A History noticeboard was requested and the Parish Council received information about this idea.

1920/151 To receive apologies and approve reasons for absence.

Apologies were received from Cllr Cairns, Cllr Harrison and Cllr N. Brown.

1920/152 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

None

1920/153 To receive, consider and decide upon any applications for dispensation.

None

1920/154 To confirm the minutes of the meeting on 17th October 2019 as a true and correct record.

Resolved that the minutes from the meeting held on 17th October be approved as a true and accurate record and signed by Cllr P. Brown.

1920/155 Matters arising from the minutes of the meeting held on 17th October 2019 that are not already on the agenda and any updates for the Decision List from the Parish Council.

Cllr Harper has purchased a set of lights for the trees and confirmed he will purchase further lights for three trees in the village.

Cllr Verrill confirmed he will fill the salt bins.

1920/156 Finance

Cllr Brown gave the Clerk £36.85 for petty cash from walking booklets income.

Copies of the minutes of this meeting will be available on the Parish Council Website.

Copies are also available upon request to the Parish Clerk

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The Clerk confirmed that an internal check of the accounts had been completed by Cllr Ayliff before the meeting and a report will be given at the next meeting.

a. To approve the schedule of payments and RFO report

Resolved that the schedule of payments and additional invoices are approved and signed by Cllr P. Brown.

a. To approve the Clerks Timesheet for October 2019

Resolved to approve the timesheet.

1920/157 To receive a report on the Accessibility Regulations 2018 and approve any action required

The Clerk gave a report explaining how the current website is non-compliant, the costs to ensure it is compliant and exemption criteria.

Resolved that the Parish Council feels that full compliance would be a disproportionate burden on the council, Cllrs requested the Clerk to complete an accessibility statement.

1920/158 To appoint a councillor to be a member of the Bishop Monkton Village Hall and Playing Field Committee

Resolved that Cllr Ayliff would become a member of the committee. The Clerk was requested to find out if another councillor could attend in a Cllrs absence.

1920/159 To receive an update on traffic calming measures

It was noted that the VAS sign does not activate when vehicles go over 40mph. The Clerk will report this to the Highways Department.

There has been no response from T. Simpson about the crossroads and the Clerk was requested to contact him again and include Cllr Harrison. The Clerk will draft a letter and include a deadline for a response.

It was noted that traffic monitoring has been completed on Knaresborough Road.

1920/160 To consider grass verge parking and approve any action required

Resolved to prepare a polite notice.

1920/161 To receive an update on the abandoned car on St John's Way

It was noted that the police are monitoring the vehicle but no action can be taken until the vehicles tax runs out in January.

1920/162 To consider a History Walk noticeboard for the village

All councillors agreed that this would be a great addition to the village and that it would be situated on Main Street near the benches. The noticeboard will include a village walk map and historic information about Bishop Monkton.

Resolved that the Clerk will find out what permission is required to install the noticeboard in a conservation area from HBC and Cllr Verrill will research funding possibilities including commuted sums and will approach the developers for a donation.

1920/163 To consider improvements to the footpath and cycle track leading to the A61

Resolved to defer this to the next agenda.

1920/164 To consider and approve the festive costs

Resolved that Cllr Verrill will purchase three 10m lights for three trees. Cllr Verrill will purchase the Christmas tree the first week in December and Cllr Garnett will help install the Christmas tree.

1920/165 To receive an update on the beck benches

Cllr Garnett has repaired the two Millennium benches and offered to renovate the other four benches along the beck at a cost of approximately £22 each. All councillors agreed and thanked him for his hard work.

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1920/166 To receive an update on the trees in the village and approve any action required

Cllr Garnett has submitted an application form to remove one willow tree and to cut back a second willow tree at the Ford. It was noted that permission has been granted for the neighbouring oak tree to be reduced.

Cllr Garnett has been informed by HBC that a works order has been completed to crown lift the sweet chestnuts along the beck.

The Parish Council has been told that the cherry trees along St. Johns Road are not on land owned by HBC but Cllr P. Brown has got evidence to prove that HBC is the landowner.

Resolved that Cllr Garnett will reply and send the evidence to HBC.

Cllr P. Brown agreed to obtain quotes for the removal of the Willow Tree in advance of approval.

1920/167 To approve the cost of £15 for the Clerks YLCA Webinar training

Resolved that the cost is approved.

1920/168 To agree a representative to attend the Parish Consultation meeting on Wednesday 22 January 2020

Resolved that Cllr Verrill will consider and confirm his attendance.

1920/169 To consider and approve quotes for grass cutting in 2020

Cllr Verrill has prepared a map of grass cutting areas.

Resolved that Cllr Harper will obtain the quotes and this will be agreed in January and included on the budget.

1920/170 To receive a report regarding churchyard maintenance and approve any action required

Resolved that no action can be taken.

1920/171 To receive an update and agree the costs for the burial ground maintenance

Resolved the Parish Council will no longer complete the project to repair the boundary wall. The Clerk was requested to email Mrs Short with an update and forward the quotes and commuted sums application form to be completed if they consider doing the project.

Mr Upton offered to maintain the lawnmower and the councillors thanked him for this and agreed for him to do it and requested him to give the Clerk any invoices for supplies.

1920/172 To note the housing development consultation and approve an action on this matter

It was noted that the Parish Council had received initial contact.

Resolved that Cllr Garnett will reply to the email.

1920/173 Outcome of previous planning applications

Reference Number	Brief description and Location	Comments	Status
19/03190/FUL	Formation of entrance wall with gate to front of the property. 1 The Old Corn Mill, Brook Cottage Boroughbridge Road	Resolved: To defer.	Current
19/03730/TPO	Crown reduction of 2 no. Birch trees within Tree Preservation Order 42/2011. Otter Croft 2 Knaresborough Road	Option A - No objection	Refused
19/03603/DISCON	Approval of details required under condition 3 (Drawings), conditions 4 and 6 (Highways Safety) and condition 5 (Drainage) of Planning Permission 17/01344/OUT -Outline application for 1 no. dwelling and access with all matters reserved. Paddock House, Hungate	Option A - No objection	Current

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1920/174 To consider the following Planning applications:

Reference number	Brief description and address	Comments
19/04177/LB	PROPOSAL: Listed building consent for formation of entrance wall with gate to front of the property. LOCATION: Brook Cottage 1 The Old Corn Mill Boroughbridge Road	Option A - No objection
19/04260/TPO	PROPOSAL: Lateral reduction (by 3m) of 1 no. Oak (T5) within Tree Preservation Order 16/1990. LOCATION: Dransfield House Main Street	This application has already been approved before the meeting took place.

1920/175 In accordance with Schedule 12A, Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded
No public present at this point of the meeting.

1920/176 Village hall and playing fields

CLlr P. Brown gave an update about the recent meeting.

1920/177 To receive agenda items for the next meeting of the Parish Council

- Newsletter
- Footpath/Cycle path
- Grass cutting
- Beck cleaning
- Flooding emergency plan
- Dransfield House flood route
- New housing site
- Works to beck trees
-

1920/178 Chairman's remarks and correspondence

It was noted that the spikes on the swings have been removed in the Parish Council play area.

1920/179 To confirm and agree the date and time of the next meeting.

The next meeting is to be held on Thursday 16th January 2020 at 6pm.